



## SELF REVIEW POLICY [Nag 2(ii)]

### RATIONALE

In the same way that improvement of student outcomes depends on high quality, responsive teaching, based on student's learning needs as revealed by assessment evidence, so too should the Board and School management respond to evidence gained through regular self review. Self review and strategic planning are parts of the same process: using evidence to determine the steps that need to be taken to achieve improvement.

### PURPOSE

To guide the self review programme of the college to ensure a thorough ongoing cycle of review of its policies, plans and programmes, directed to student achievement, is maintained.

### GUIDELINES

1. Self-review will be carried out on the basis of the following timelines:

<i>Term 2, 2008</i>	<i>Self Review and Planning (NAG 2)</i>
<i>Terms 3 and 4, 2008</i>	<i>Curriculum and Assessment (NAG 1)</i>
<i>Terms 1 and 2, 2009</i>	<i>Safe Schools and Discipline (NAG 5)</i>
<i>Term 3, 2009</i>	<i>Financial (NAG 4)</i>
<i>Term 4, 2009</i>	<i>Personnel (NAG 3)</i>
<i>Term 4, 2009</i>	<i>Property and buildings (NAG 4)</i>
2. These reviews will be carried out by the relevant board committee, working with the relevant responsible senior management person.
3. It will involve the following:
  - a. Checking the policy and procedure against the relevant NAG.
  - b. Ensuring that there is an appropriate focus on the key initiatives and success indicators outlined in the strategic and annual plans and associated action plans.
  - c. Gathering evidence about the effectiveness of the policy/procedures. This evidence should include both subjective and objective data. Where appropriate, evidence about the impact of policies on student achievement must be gathered.
4. Sources/methods for the gathering of evidence will include:
  - a. Review of previous year's annual plan based on reports written about each initiative in the plan.
  - b. Staff appraisals/feedback on the annual cycle.
  - c. Staff meetings/student meetings.
  - d. Principal's appraisal on the annual cycle.
  - e. Survey/questionnaires as appropriate – staff, students, parents, community.
  - f. Use of outside consultants as appropriate.
  - g. Student achievement information based on departmental reports to the Board.
  - h. Annual Department reports to the Board.
  - i. Reports to the board from senior management team.

- j. Detailed sampling of at least two subject departments each year by an outside evaluator on the basis of current ERO guidelines.
  - k. Consultation with Whanau and Maori community especially on issues relating to the welfare of Maori students.
  - l. Consultation with the Pasifika community especially on issues relating to the welfare of Pacific Island students.
5. Where necessary the Committee, in consultation with staff, and where appropriate, the community, will provide feedback about the effectiveness of a policy.
  6. The Committee will make recommendations to the full Board for change as appropriate.
  7. The Committee will present a full report on the review to the Board and the community, and this will be placed on the college web site.

The Board of Trustees approved this policy at the April 2008 meeting.  
This policy will be reviewed on / before the April meeting 2011.

Signed: *N.L. Johnston*  
Chairperson

Date: 13 June 2008