



WESLEY COLLEGE BOARD OF TRUSTEES

# STRATEGIC PLANNING POLICY

## [Nag 2(i)]

### RATIONALE

Research shows that significant gains in student achievement are realised where students, staff, management, boards of trustees and the whole school community have focussed their efforts, set goals and objectives for student outcomes, and targeted programmes and resources towards achieving those goals. Strategic planning is about identifying areas of student need, based on consideration of the best possible data, setting objectives for addressing those needs, deciding on methodology, including decisions on staffing, equipment, and budget, and fixing a time frame for achievement. The end result of the planning process is a documented long term strategic plan and a documented short term annual plan.

### PURPOSE

To guide the strategic planning activities of the College to ensure the process and its outcomes are compliant, effective, objective and directed to student achievement.

### GUIDELINES

1. The College will review its strategic plan at least once every 3 to 5 years.
2. If review information indicates change is required, the strategic plan may be amended more frequently than 3 to 5 years.
3. When reviewing its strategic plan the College will consult with its Maori community to ascertain their expectations for Maori student outcomes, will present the College's plans and targets to meet those expectations and improve its Maori student achievement, will receive feedback and input and will report back to the community on progress.
4. The College will also consult with its wider community, ascertain their expectations for student outcomes, present its plans for meeting those expectations and other student needs, engage in dialogue around those plans, receive feedback and input on them and report back to the community on progress.
5. The College will communicate regularly with its community, informing them on trends, events and initiatives, and seeking their input and feedback.

6. The strategic plan will:
  - State the major long term goal for the next the 3 to 5 years in each of the areas identified as an area of focus; and
  - State the actions / initiatives to be taken in each area to achieve the goal.
7. Each goal will be allocated to an appropriate staff member who will be responsible for preparing a statement of actions/initiatives to achieve the goal. Once approved by the Board, that statement will be incorporated into the strategic plan as the College's strategy to meet that goal. At the conclusion of the planning period the staff member responsible will report to the board, with supporting data, on the attainment of the actions/initiatives and the achievement or otherwise of the goal.
8. The strategic plan will be published in the newsletter and on the college website.
9. In its annual plan the college will:
  - Identify the major initiatives and objectives for the year.
  - Outline key success indicators for each goal.
  - State support actions to be taken to achieve each goal.
10. Each goal will be allocated to an appropriate staff member who will be responsible for preparing and implementing an action plan with indicators and associated timelines.

Once approved by the Board, that action plan will be incorporated into the annual plan as the College's strategy to meet that goal. At year's end the staff member responsible will report to the Board, with supporting data, on the achievement or otherwise of the goal. The action plan and data should correspond to the stated success indicators, which in turn should be based on objective student achievement data where appropriate.
11. The Principal will report the Board on the progress being made towards achieving each goal on a regular basis.
12. The annual plan will be published in the newsletter and on the college website
13. The college will consult with its community at least once in every two years on the content and delivery of the health curriculum. (Education Act 1989 s60B)

14. The college will have procedures to address the following:

*Annual Plan*

*Health curriculum consultation*

*Community consultation*

*Maori community consultation*

*Strategic Plan*

The Board of Trustees approved this policy at the July 2008 meeting.  
This policy will be reviewed on / before the July meeting 2011.

Signed: *Norman Johnston*  
Chairperson

Date: 24 July 2008