

1. ADMINISTRATION:

1.1 PRESENT: Norman Johnston (in the Chair), David McGeorge, Nasili Vaka'uta, David Denny, Imraz Sahib, Unise Smythe, Isabella Brewster and Steven Hargreaves.

1.2 CONSTITUTION OF MEETING: Mr Johnston constituted the meeting with prayer.

1.3 APOLOGIES:

Apologies were received from Sepa Tala'imanu, Gillian Laird, Rose Tapuvae Papuni and Jeff Johansson.

1.4 IN-ATTENDANCE: Mr Siosiu Pole HOD Mathematics and Ms Ngatia Vaike HOD Science, Barbara Ngataki, Minutes Secretary

WELCOME:

Mr Johnston welcomed Mr Siosiu Pole, HOD Mathematics and Ms Ngatia Vaike, HOD Science to the meeting of the Board. Board members introduced themselves.

1.5 ACKNOWLEDGMENTS

Polyfest: Mr Denny acknowledged the success of the cultural groups that participated at Polyfest.

1.6 Declaration of Interest – Declared at Point of Interest

CHAIRPERSONS COMMENT:

Mr Johnston advised:

- that the development is progressing well and that the Trust Board is close to making a decision on the site location for the new College.
 - that decisions will need to be made soon on the Boarding Hostels for 2018 and how these can be accommodated in the transition and in view of roll numbers.
 - that he and the Principal had met with Auckland Museum staff who are interested in documenting the history of Wesley College as it transitions to the new site.
 - that due to the amount of work required to submit the Prime Minister's award application it was agreed to leave the application for 2018. Mr Johnston felt that Wesley College has a very good story to tell and it is worthy of an application being made. It was agreed to leave the Prime Ministers Award on the agenda.
- SH**
- that in discussion with some members of the Board it may be time to review the decision-making mechanisms of the Discipline Committee to ensure decisions are consistent.

2.0 STRATEGIC DECISIONS/DISCUSSIONS

2.1 2017 Charter

The Principal advised that the 2017 Charter has been submitted and received by the Ministry of Education.

2.2 2017 Annual Plan - there were no items for this meeting of the Board

The Principal advised that the 2017 Annual Plan has been submitted and received by the Ministry of Education.

2.3 2016-2018 Strategic Plan - there were no items for this meeting of the Board

The Principal advised that the 2016-2018 Strategic Plan has been submitted and received by the Ministry of Education.

3.0 MONITORING

3.1 NAG 1: Student Learning, engagement, process and achievement

The Principal advised the Department Reports that review the 2016 progress and achievement have been received and are available for viewing.

Ms Ngatia Vaike, HOD Science:

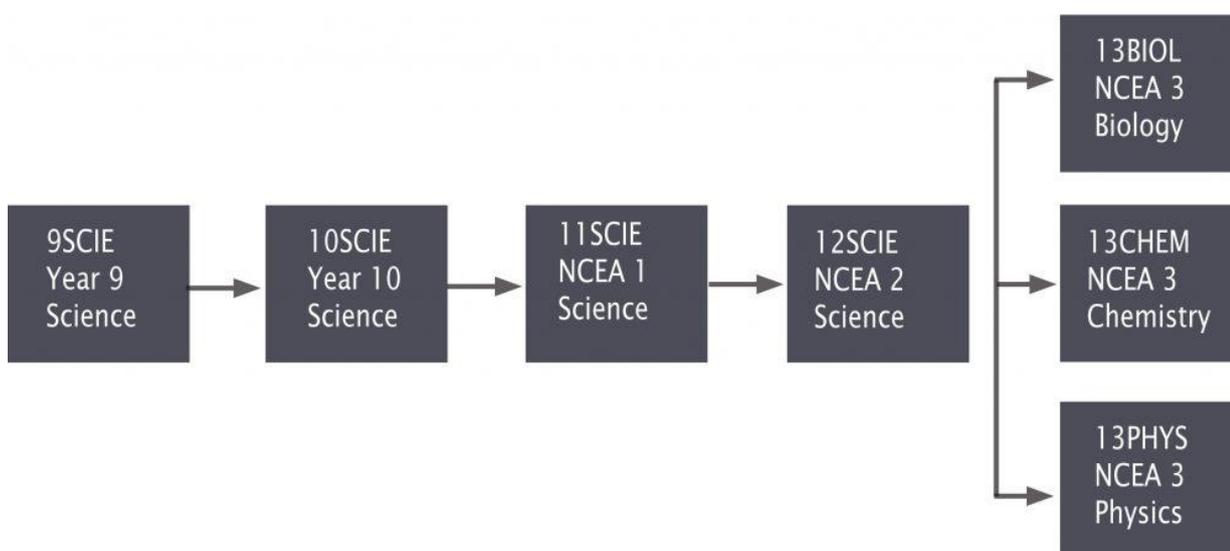
Ms Vaike reported on her tabled report.

Recap results of 2016

Positive outcome: 1 Merit and 2 Excellence endorsements in Level 1 Science – so a department goal is to achieve more than this number of endorsements at Level 1.

Overall, the achievement across all the levels of Science were below the National and decile school averages

Current Science Pathway as implemented in 2016



<http://www.wesley.school.nz/academic/science>

Possible reasons for implementation of this structure

- Y11 course was made optional hence decline in student numbers
- Y12 Science course very broad and does not cover the foundations needed should students continue onto Level 3.

Moving Forward:

Junior Science

- Y9 programme is developed so to introduce topics of the 3 disciplines.
- Y10 builds on the Y9 programme and sets up students for Y11.

Senior Science

- Y11 programme students start their year off with 4 credits gained from the previous year. The course is now compulsory.

In order for the Science department to achieve re-introducing Level 2 specialist subjects, focus must be placed on the achievement at Level 1.

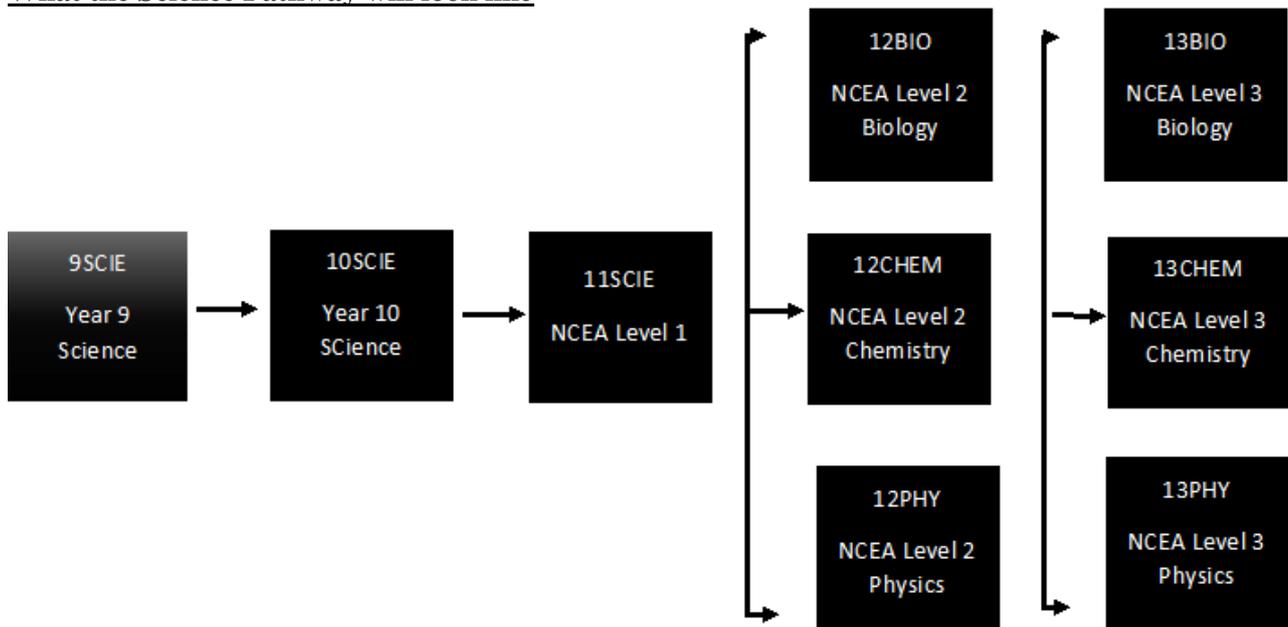
How can this be done?

- Emphasis and drive on academic achievement.
- Implementing best practice in the classroom with teaching and scaffolding to students how to answer exam questions
- Exposing students to typical exam questions
- Providing feedback and feedforward to students
- Structuring lessons to encourage students higher order level of thinking

Other factors to consider

- Increase in resourcing with growing student numbers

What the Science Pathway will look like



Mrs Smythe advised that she was concerned that the 2016 achievement rate and level of interest in Science was so low.

Ms Vaike advised that she could not explain the results from the previous year as she was not an employee of Wesley College at the time but it is her intention to move forward in a positive manner lifting the interest and pass rates in the Science Department which is why she is implementing the change to the Science Pathway for 2018.

Ms Vaike advised that the department has limited resources and she requires the purchase of glassware (currently being borrowed from a neighbouring school), stopwatches, workbooks, laptops to make teaching a class easier. Ms Vaike will work toward a 2018 budget to ensure the department is fully resourced.

Mr Johnston thanked Ms Vaike for her report.

Mr Siosiua Pole, HOD Mathematics:

1) Overview of Last year's results

Mr Pole gave an overview of results last year (prerequisites for courses is still a concern)

Numeracy at Y9: At the beginning of the year the school has found that most of Yr 9 students were working at well below average level. Only 11% students were at 4P and above and the vast majority of 66% students were at 3P or below at the start of the year. However it is pleasing to see that at the end of the year the results had improved from 9% to 16% for the students who achieved at 4A or above levels. The improvement at the lower levels (3P and below) has shown some drop from 66% to 43%. Also, it is great to see that a small group of students had improved to higher levels (5P and above) from 2 % to 10%.

Numeracy at Y10: At the beginning of the year only 14% students were at 5B and above and the vast majority of students of 70% were at 4B or below levels. Apparently these students were working at well below average level for the last few years. However, it is pleasing to see that at the end of the year the results have improved from 14% to 34% for the achieved at 5B or above levels. The improvement at the lower levels (4B and below) has also shown reasonable drop from 70% to 40%. Further it is great to see that a small group of students had improved to higher levels (5A and above) from 7 % to 12%.

Year 11: I believe the statistics and results this year have improved with the statistics for Excellence was above both the National Statistics and Decile 2 Schools. The 100% Numeracy Pass rate is a huge achievement compared to the previous years. However, in saying this, there is lots of scope for teachers to again look at their teaching strategies and pedagogy to increase the overall endorsement rate and for various ethnic groups as well as the two gender groups to ensure there is better success in 2016.

There were 4 students that gained an Endorsement with Merit and 2 students with an Endorsement with Excellence in Mathematics for the year 2016.

Year 12/13 results were:

‘Not Achieved’

3.1% above the National Statistics

4.8% below the Decile 2 schools

‘Achieved’

8.7% above the National Statistics

2.8% above the Decile 2 schools

‘Merit’

11.3% below the National statistics

5.8% below the Decile 2 schools.

‘Excellence’

0.5% below the National statistics

7.7% above the Decile 2 schools.

Mr Pole felt it can be concluded that the achieved area and excellence is where progress is being made in comparison to the other areas.

Especially with no students gained any excellence credits in 2015. There were also a lot of students taking Statistics this year compared to the previous years.

2) Departmental Goals

Future planning involves increasing the number of students doing mathematics possibly offering a Year 12 Applied / Vocational Pathway Class – introducing a Year 13 Mathematics class (Internals from Stat and Calculus) UE approved.

Year 9 and 10 (Junior School)

At the end of the 2-yearly cycle (Year 9 and 10), students will move up at least 3 sub-levels..

Year 11:

Numeracy pass rate 95%

14+credits for every student

100% submission of assessments

15% of students to gain an Endorsement

Year 12:

Internal Standards achievement (for each standard): 75%

External Achievement Standards: 50%

14+credits for every student

100% submission of assessments

15% of students to gain an Endorsement

There could be possible changes in the Year 11 programme. Much discussion has taken for place about the collection of evidence for the unit standards and what is acceptable so we have decided to offer only Achievement Standards in all three classes. Another changes for next year is entering all students into an External to increase the chances of students gaining an Endorsement for this subject.

Year 13:

Calculus:

Internal Standards achievement (for each standard): 60%

External Achievement Standards: 50%

14+credits for every student

100% submission of assessments

10% of students to gain an Endorsement

Statistics:

Internal Standards achievement: 60%

External Achievement Standards: 50%

14+credits for every student

100% submission of assessments

10% of students to gain an Endorsement

How do we build up the number of students in Year 13? Are we catering for where the students are going in the following year? In terms of catering for the Statistics course this year, there has been some changes this year to the Year 12 Maths Advance programme. There are a few new statistics standards that the students are getting introduced to so that hopefully when they move up to the Year 13 Statistics Course, there are some familiar context for them to push on towards gaining an Endorsement.

3) How could the BOT assist the Maths Department

Mr Pole advised that like Science resources and the availability of technology is still a concern, more laptops/computers and getting workbooks for Year 9 and 10 for prep are required.

Mrs Smythe enquired what does the department currently use?

Mr Pole advised that he currently photocopies resources/booklets and that there is a small number of laptops available but not enough to service a classroom.

Mr McGeorge enquired if more staffing is required?

The Principal advised that with the increase in roll numbers at March 1 he has advertised in the Gazette for a fixed term teacher of Mathematics to commence in term two.

Mr McGeorge acknowledged both the HODs and advised that he will share some of the information during the Māori consultation meeting to help families to understand the new pathways being implemented.

Mr Johnston thanked Mr Pole for attending the meeting.

Ms Vaike and Mr Pole left the meeting at 5:50pm

The Principal enquired if the Board found having HODs at the meeting worthwhile and if they would like it to continue.

The Board **AGREED** that it was worthwhile and would welcome having more HODs attend the meetings.

The Principal will organise Music and, Life and Faith for the May meeting of the Board.

SH

Achievement data

Year 9

The Principal advised there are a significant number of students that have entered the school below or well below the expected curriculum level. The table below shows the results of our initial testing with our Year 9 cohort. A year 9 student should be operating at about level 4 of the curriculum by the end of the year.

Level 1 of the curriculum is usually attained by Year 2 students.

Level	1	2	3	4	5	6
Writing	7	15	23	28	8	2
Numeracy		28	45	10	3	

From this data we will be able to target learning support and differentiated activities in class.

Year 10

Like our Year 9 students we have a large number who are below or well below the expected curriculum level. Year 10 students should be operating at about level 5 of the curriculum by the end of the year. We do have some very capable students and are about to start two students on an accelerated programme.

The results of our testing from the start of the year are shown in the table below.

Level	1	2	3	4	5	6
Writing	1	8	27	16	6	2
Numeracy		6	21	28	3	

Year 11

Due to students completing achievement standards in year 10 we have all but 3 students with 4 or more credits. On average students have brought 12 credits into year 11. This is a great start toward achieving level 1 NCEA for these students.

Year 12

Twenty eight students have brought level 2 and 3 credits into Year 12 from last year. There are three students that have no credits (new to school). Eleven students do not have Level one NCEA. This group of students is our priority 'at risk' learners (at this stage).

Year 13

Thirty five students have brought level 3 credits into Year 13 from last year. One student does not have Level 2 NCEA (new to school).

Polyfest

The Principal advised that this year Wesley College entered kapa haka, Samoan, Tongan and Niuean groups in the ASB Polyfest. Wesley staff managed the Niue stage. Preparations for the festival involved 12 staff and 170 students. Practices were run on Monday, Wednesday and Friday nights and also through the weekends.

In terms of 'engagement' (under NAG 1) the Polyfest included a huge proportion of the roll and provides a clear focus for the students. Polyfest also brings family and community members into school. In terms of 'achievement' (under NAG 1) the Polyfest does provide an opportunity for students to earn credits but also shifts the student's focus from core subject areas to a co-curricular activity. It requires a huge commitment of time and energy.

The Principal advised that the results from Polyfest were:

Tongan Group: 1st in Kailau and 2nd in the Lakalaka

Maori Group: placed 5th out of 16 schools and were only a few points off moving to division 1.

Samoan Group: 5th overall

Niuean Group: 4th overall. Xavier Faitala was awarded Male Leader.

In the speech sections: Lepolo Paea placed 1st, Tomasi Otukolo placed 3rd and Gabrielle Togatama placed 3rd.

Each of the groups achieve credits toward their NCEA, Tongan group = 4 credits, Maori group = 35 credits over L1, L2 and L3, Samoan group = 6 credits and the Niuean group = 9, L2 credits.

The Principal also advised there was positive feedback from old students who were present as well.

It was **AGREED** to receive the report of the Principal.

MEETING ADJOURNED FOR DINNER 6.05pm

MEETING RECOMMENCED AT 6.30pm

3.2 NAG 2: Self-Review

- **Teaching as an Inquiry**

The Principal advised that teaching as inquiry professional development continues with support from the University of Auckland / Team Solutions. We are focusing on culturally responsive pedagogy, relational pedagogy and high expectations.

Moderation - a meeting was held with the school's relationship manager regarding our moderation report from last year. A clear plan is in place to improve the quality of our moderation and the agreement rate with our check marking. NZQA were satisfied with our plan and the explanations given in response to their concerns. The expectation is that a much better process to be followed this year.

It was **AGREED** to receive the report of the Principal.

3.3 NAG 3: Personnel

As per NAG 2 the professional learning plan is underway.

- **Fixed Term Mathematics Position**

As discussed earlier the Principal confirmed he has advertised a fixed term position for a teacher of Science and Mathematics.

3.4 NAG 4: Property and Infrastructure

Finance Report:

Mr McGeorge reported on the tabled Profit and Loss sheet.

Payments of \$145,089 were tabled.

It was **AGREED** to approve the payments of \$145,089 as tabled.

**MCGEORGE/DENNY
AGREED**

Draft Accounts Ended 31 December 2016:

The draft 2016 accounts were tabled with a surplus of \$51,568.

Mr Johnston advised that the Auditors were due in the school tomorrow (Friday) to finalise the annual accounts which he believes will not change much from the tabled draft copy.

Charity Applications:

It was **AGREED** to reaffirm the following Charity Applications.

**JOHNSTON/SMYTHE
AGREED**

TO	Amount	FOR
Pub Charity Limited	\$10,876.00	Travel costs for the 2017 Secondary School Winter Sports Season
Pelorus Trust	\$4,972.08	Field flags, Padded flags, Flat Hit Shields
Trillan Trust	\$6,140.00	Rugby and other sports equipment
Sky City Auckland Community Trust	\$13,950.00	First Aid Course and Forklift Training for students
North and South Trust	\$5902.00	Rugby team travel costs to matches outside of the Auckland area.
Whitehouse Tavern	Grant	Camping Equipment
Four Winds Foundation	Grant	Camping Equipment

The Principal advised that Pelorus Trust had declined the application.

March 1 Return:

The Principal advised that the March 1 roll return was completed and student numbers are above the GMFS planned last year. This will see a budget and staffing increase in our April operations grant.

IT Network:

The IT network contractor appears to have made progress with the stability and access issues we were experiencing. We have installed a small number of machines into classes and will soon have five class sets of mobile laptops available for use (in addition to the two computer rooms).

- **New School Planning**

Planning for the new school continues with no significant developments. The combined boards meeting of June will provide an opportunity for a full update.

It was **AGREED** to receive the report of the Principal.

3.5 NAG 5: Health and Safety

- **OSH Committee**

A site health and safety meeting was held on Wednesday 15 March. The committee were reminded of their obligations under the new legislation and new reporting forms were tabled. There were no incidents to report.

The decision to employ the new counsellor full time is proving to be a good decision. Mr Uaine is being kept busy, unfortunately, with a number of students disclosing quite serious matters that have required us to inform external agencies and families.

The Principal advised there have been a number of students enrolled where it wasn't disclosed on the application that there are Mental Health/Youth Justice issues.

Dr Vaka'uta advised that it may be that some parents are unaware that there are Mental Health concerns.

The Principal advised that he is considering implementing a 'travellers test' when students enrol. The test can be analysed and it should be able to pick up if there are concerns.

Mr Johnston advised that he is a Trustee of the Anglican Trust for Women and Children which administers the Social Workers and Youth Workers in Schools programme for a large part of South Auckland. "Social Workers in Schools" is a free and confidential government funded service for decile 1 to 3 schools which provides qualified social work practitioners. The Social Workers in Schools are qualified social work practitioners who are experienced in working with children, young people and their families to help find solutions to issues that impact on their education, well-being and rights as children and young people.

Mr Johnston felt that Wesley College would be eligible for the service.

Mr Johnston also advised that part of Rev Hey's bequest to the College was that it be used for the provision of Mental Health/Pastoral Services for students.

Mrs Smythe advised that Mental Health issues in schools is a concern and schools don't have systems in place to deal with it.

It was **AGREED** to receive the report of the Principal.

3.6 NAG 6: Administration and Compliance

- **Community / Māori Consultation Scheduled for Term 1, 2017**

The Principal advised that the Māori consultation meeting is advertised in the Principal's newsletter for Sunday, 30 April at 2pm.

Mrs Smythe enquired if there will be focus questions that all consultations can use ie

What subjects are important to families?
Are we delivering what you want?
Are there other subjects we could deliver?

During previous consultation's fluent speakers of language were also available to present to families.

Mrs Smythe also advised that Mrs Betham a previous Board member attended hostel parent/student evenings to consult with families.

Mr McGeorge advised that he will take the HODs report information to the meeting and that most of the conversation will relate to student achievement, academics and Polyfest.

- **Community / Tongan Consultation Dates**

Dr Vaka'uta enquired if the consultation was for everyone or just those associated with the Wesley Community.

Mr Johnston advised that Community Consultation is primarily for the Wesley College Community but if an opportunity exists to have the wider community involved and to promote Wesley College it should be taken up.

Dr Vaka'uta advised that a Tongan Synod meeting is scheduled for the week of July 13. He will approach the Synod to request a slot for the Tongan community consultation and will confirm the date at the May meeting of the Board. Dr Vaka'uta will also take Prospectuses to the meeting. **NV**

Dr Vaka'uta also felt that it is good to take students back to the schools that they came from to promote Wesley College.

- **Policies and Procedures – to be tabled**

The Principal tabled the Uniform Policy.

It was **AGREED** to approve the Uniform Policy with amendments.

**SAHIB/BREWSTER
AGREED**

The Principal tabled a copy of sports house colour t/shirts. With the Boards agreeance the Principal would look at costs and the implementation of the shirt for House/sports activities.

It was **AGREED** that the Principal seek costings for the House t/shirts.

SH

4.0 ADMINISTRATION

4.1 Confirmation of Minutes, 23 February 2017

It was **AGREED** to confirm the minutes of the meeting held 23 February 2017, as a correct record.

**JOHNSTON/SMYTHE
AGREED**

4.2 Correspondence

DATE	OUTWARD	REGARDING
	Nil	

DATE	INWARD	REGARDING	SUGGESTED ACTION
Jan/Feb 2017	STAnews	Issue 270	Information
21.02	NZEI Te Rui Roa	Support Staff Collective	Information
27.02	Aqualab	Results for drinking water	Information

Tabled Correspondence:

The Principal advised that he had received a letter from Mrs Christine Pereira, seeking approval in principle to start planning and fundraising for a Samoan Cultural Exchange Trip to Samoa in 2018. The Principal advised that the trip would be for 10 days, 15-20 students and approximately 3 staff members. The group would miss the last day of term spending the first week of the holidays in Samoa. Accommodation will be in motels with 2 days billeted. The group will visit two Methodist schools performing Polyfest items; they will also visit a Primary school to donate stationery. The cost per student is \$1800 and would be covered partially by the family and the remainder from fundraising.

It was **AGREED** to approve in principle planning and funding raising for the Samoan Cultural Exchange to Samoa in 2018. Full RAMs documentation to be completed and provided to the Board.

**BREWSTER/VAKA'UTA
AGREED**

NZSTA Conference:

Mr Johnston encouraged members to consider attending the conference being held in Dunedin July 14-16. Information was included in the Boards Information pack.

Matters Arising:

STAnews, Pg 11: Mrs Smythe noted the article on the New Food Safety Law for Schools.

It was **AGREED** to receive the Inward correspondence.

**HARGREAVES/JOHNSTON
AGREED**

5.1 Identify agenda items for next meeting

- Tongan Community Consultation Date
- House t/shirts
- Invite HODs Report to Board
- Maori Consultation Feedback

6.0 IN-COMMITTEE

It was **AGREED** at 7.06pm that in terms of Section 48 of the Local Government and Official Information Act 1987, the public be excluded from this part of the meeting, to discuss matters which, in public would infringe the privacy of a natural person under Section 9(a) of the Official Information Act 1989.

**JOHNSTON/SMYTHE
AGREED**

It was **AGREED** that the Board of Trustees return to open meeting at 7.28pm after discussing student discipline and staff matters. **BREWSTER/SMYTHE**
AGREED

While In-Committee it was **AGREED** to refer the Discipline Policy to Mr Johansson to review. **JJ**

CLOSURE:

The meeting closed at 7.35pm with members sharing the Grace with each other.

Signed as a correct record this 25th day of May 2017

Norman Johnston
CHAIRPERSON