

1.0 ADMINISTRATION

1.1 PRESENT: Norman Johnston (in the Chair), David McGeorge, David Denny, Imraz Sahib, Gillian Laird, Jeff Johansson and Steven Hargreaves.

1.2 CONSTITUTION OF MEETING: Mr Johnston constituted the meeting with prayer.

1.3 APOLOGIES: Uinise Smythe, Sepa Tala'imanu, Nasili Vaka'uta and Rose Tapuvae Papuni.

1.4 IN-ATTENDANCE: Mr Gavin Sheppard, HOD Workshop Technology and Barbara Ngataki, Minutes Secretary

1.5 ACKNOWLEDGMENTS:

- 1st XV Rugby: winners of the finals of the CNI rugby competition, beating Fielding High School 32-28 at Wesley on Saturday, August 19.
- 1st XIII Rugby League: winners of the Premier Plate Final of the Auckland Secondary School competition held Wednesday, August 16.
- Mathex Competition/Year 10 team: the Principal acknowledged the work of Mr Pole and Dr Das for organising and running a very successful Mathex Competition. The Principal also acknowledged the success of the Wesley College Year 10 team who placed 3rd overall.
- Isabella Brewster – Student Trustee: the Board acknowledged the service and contribution of Miss Brewster in her role as the Student Trustee for the 2016-2017 term.

1.6 Declaration of Interest – Declared at Point of Interest

CHAIRPERSONS COMMENT:

Mr Johnston advised that:

- Trees for Survival in association with the Remuera Rotary club is looking to expand the programme to provide trees for Grafton Downs working with Bespoke Landscaping. Mr Johnston believes that this could be a very viable and lucrative income for the College.
- the Remuera Rotary is willing to support the installation of a 3D Printer at the school to assist with technology.
- a Reading Enhancement Programme in conjunction with Remuera Rotary is currently operating at One Tree Hill College and Otahuhu College. Mr Keith Alison, ex Chairperson of St Cuthbert's is heading the programme. The programme involves semi-retired, retired people working 1:1 assisting students with their reading. Mr Johnston believes the programme would greatly benefit Wesley College students.
- Mr Johnston attended the annual Koroneihana celebrations held at Turangawaewae earlier this month.

2.0 STRATEGIC DECISIONS/DISCUSSIONS

2.1 Delegations Update – EOTC Officer / Assistant Principal, C Pereira

It was **AGREED** to appoint the Assistant Principal, Mrs Christine Pereira as the EOTC Officer for the 2017-2018 period.

**JOHANSSON/LAIRD
AGREED**

2.2 2017 Charter - No items for this meeting of the Board

2.3 2017 Annual Plan - No items for this meeting of the Board

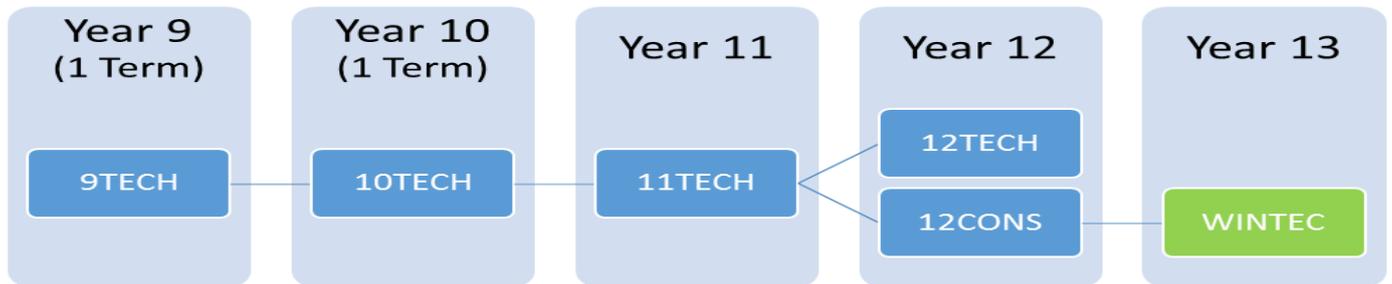
2.4 2016-2018 Strategic Plan - No items for this meeting of the Board

WELCOME:

Mr Johnston welcomed Mr Sheppard to the meeting of the Board.

Mr Gavin Sheppard, HOD Technology Learning Area

Technology Pathway – 2017



Key points - Junior Technology:

- **Year 9** program similar to 2016: 1 x Term rotation - design and build a clock
 - student booklet developed to support VH
- **Year 10** - all students - 1 x Term rotation
 - Projects included: tool box, mobile phone stand

Key points - Senior Technology:

- Technology students in Year 11/12 have struggled with some of the design work - limited or no experience with using a design process. Year 12 TECH program was changed in Term 1 to remove Achievement Standards.
- **Year 11** Technology - mix of Unit Standards and Achievement Standards (13+ credits to date)
 - Projects include: small side table; bedside cabinet
- **Year 12** Technology / Year 12 Construction - Unit Standards
 - Picnic tables for quad area, outdoor seating (11+ credits to date)

Technology Pathway - 2018

Key points:

- **Year 10** Technology - change to a **two term** option subject.
- Technology in **Years 10-12** will focus on the following:
 - Understanding **design thinking** and problem solving
 - Improving design **presentation skills**
 - **Collaborative, school based projects** where possible
 - Wider use of **digital Technology**
 - 3D design work (online) / 3D printing
 - Reflective videos / journals - focus on the process (not just the outcome)
 - Computational thinking (coding, robotics) - in line with the **draft Digital Technologies curriculum** from 2018.
- **Year 12 Construction:** still a focus on hands-on skills - using collaborative projects
- **Year 13 Technology:** target for **2019** (university approved pathway)

Mr Johnston enquired if it would be useful to have access to a 3D Printer on site.

Mr Sheppard advised that there is always value in having access to this technology as it enables students to see their designs printed however, one printer on its own is not enough to service efficiently a class of 20 students due to the length of time it takes to produce the design. It is more practical to print a couple of designs then forward the rest to a printing provider who has more machines and is able to print the designs at \$2 - \$3 per item.

Mr Johnston enquired if the use of technology is being utilised in the classroom.

Mr Sheppard advised that access to computers can be limited and booking a space in the computer rooms can be difficult. Mr Sheppard is working on lifting student ability focussing on their designs.

Mr Denny advised that the use of technology is important with at least 50% of Primary and Intermediate schools already having access to technology.

Mr Johansson enquired if there were any girls taking technology.

Mr Sheppard advised that there was one Year 11 female this year and all Y9 and 10 girls do technology as part of options rotation.

Ms Laird enquired about software.

Mr Sheppard advised that most programming, coding and 3D design is accessed on online.

The Principal advised that access to computers on wheels (COW) is available.

The Principal also advised that Mr Sheppard picked up the department only a year ago and very quickly mapped out an exciting programme while considering the levels and abilities of the students.

Mr Sheppard left the meeting at 5.40pm.

3.0 MONITORING

3.1 NAG 1: Student Learning, engagement, process and achievement

- **Principal's Report**

Co-curricular:

The Principal advised that there have been two notable sporting achievements in the last two weeks. The 1st XIII Rugby League Team played the Premier Plate Final of the Auckland Secondary School competition at Mount Smart Stadium on Wednesday August 16th. It was a great game; with Wesley winning in extra time, 17-16. (Students with attendance above 90% were bussed to the game. It was very pleasing to have 170 students eligible to attend).

The 1st XV won the final of the CNI rugby competition, beating Fielding High School 32-28 at Wesley on Saturday August 19th. The game was very exciting with Wesley coming back from an 11-28 deficit early in the second half. This is a remarkable achievement in our second year in the competition.

The Principal advised that Wesley College hosted the Counties Mathex competition on Wednesday August 16th. HOD Mathematics, Siosuia Pole and Dr Das ran the evening. The Year 10 team finished a very creditable third place. The Principal has had numerous positive comments and emails about how well the evening was run and on the conduct of our students.

Mr Johansson advised that a number of old students were present at both the 1st XV and the 1st XII games and were very proud of how students conducted themselves during both games.

Attainment:

The Principal reported on the tabled comparison of credits attained by senior students this year-to-date compared with last year. Results are tracking well at all levels.

The Principal advised that the table below that reflects AsTTLe scores regarding the current attainment levels of Year 9 and 10 students.

Percentage of Year 9 and 10 students at or above curriculum level

Overall	Male	Female	Maori	Pasifika
34%	35%	36%	37%	32%

The Principal advised that students at risk have been identified and a plan put in place to support them.

Community of Learning Kahui Ako:

The Principal advised that progress within the COL appears to be very slow. The Pukekohe COL has 17 member schools and this makes it, in my opinion, unwieldy. As a Board, the Principal believes we need to discuss the merits of staying in the COL. Membership does provide the school with ‘management units’ that can be distributed to teaching staff. It possibly makes it more likely to receive PLD funding from the MOE as well. On the other hand, it makes timetabling more difficult as staff must be given non-contact hours. We also lose a portion (0.4) of the teaching services of one staff member to the Across School role.

Following discussions the Principal advised that the COL contracts are due to end (in school) Oct/Nov, (across schools) August 2019.

It was **AGREED** that COL be placed on the September agenda.

MEETING ADJOURNED FOR DINNER 6pm
MEETING RECOMMENCED AT 6.25pm

Reading Plus trial:

The Principal advised that Wesley is trialing, with funding support from RTLB, an online reading programme known as Reading Plus. This is an initiative to increase reading mileage, speed, comprehension and vocabulary. One Year 9 class is using the programme as part of an integrated learning approach. The students use Reading Plus in Social Studies and English, completing online reading tasks targeted at their reading level and topics of personal interest, receiving instant feedback. The early signs are that engagement has increased and students are enjoying the programme and motivated to read. Should it prove successful it will form part of our strategy in the junior curriculum to accelerate progress around literacy. Access to devices is critical for the success of the programme.

Access to digital devices:

With increasing numbers of classes making use of online learning programmes we are seeing a corresponding increase in demand for access to computers. The programmes include reading plus, maths buddy, education perfect, google classroom and the like. We (the BOT) now owns 7 COWS (computers on wheels) and also two computer labs. However, more and more the homework set relies on access to computers. We are facing the issue of students needing access during the day and also again at night.

A proposal for discussion is that we (the BOT) and the Trust Board partially underwrite the cost of a computer for each child. The family might contribute the majority of the cost and each board contribute as appropriate. The ownership structure, financing options, security, charging, storage, maintenance etc all need to be worked through.

Mr Sahib suggested that a roll out of devices to Year 11 students should be considered for 2018 followed by Year12-13. Junior classes could continue to use class sets.

The Principal advised that he has a meeting Cyclone to discuss options and costs.

It was **AGREED** in principle that the Principal continue to investigate the roll out of devices to students in 2018.

JOHANSSON/SAHIB SH
AGREED

NCEA Evening:

The Principal advised that an NCEA information evening was held for parents and students on Friday August 18th. This was run by NZQA and is the first of a series of seminars to be run.

Enrolments:

The Principal advised that there are 25 confirmed enrolments for 2018 with another 7 awaiting interviews. This is well ahead of last year. Eleven of the confirmed enrolments are girls.

PE uniform:

The Principal advised that in order to tidy up the appearance of students at sports days and to build house spirit we have produced a sample PE shirt. It is proposed that this shirt would replace the black tee shirt currently worn. The student council has seen the first samples and given a positive response.

It was **AGREED** in principle that the Principal continue to investigate a PE uniform sourcing t/shirts for each house.

**DENNY/JOHANSSON
AGREED**

It was **AGREED** to receive the report of the Principal.

- **MOE E3 June 1 and J3 July 1 Roll Returns**

It was **AGREED** to receive a copy of the MOE E3 June 1 and J3 July 1 Return 2017.

**HARGREAVES/LAIRD
AGREED**

- **Prime Minister's Award 2018**

It was **AGREED** that an application for the 2018 Prime Ministers Award be made.

**JOHNSTON/JOHANSSON SH
AGREED**

3.2 NAG 2: Self-Review

- **Professional Development Courses Attended**

It was **AGREED** to receive the summary of Professional Development Courses attended in Term 1 and 2.

3.3 NAG 3: Personnel

- **Appointments:**

Shazia Nisha – Science 2018

It was **AGREED** to affirm the decision of the Principal in appointing Ms Shazia Nisha to the permanent position of Science teacher commencing, term 1 2018.

**MCGEORGE/JOHANSSON
AGREED**

Desiree Pole – English 2018

It was **AGREED** to affirm the decision of the Principal in appointing Mrs Desiree Pole to the permanent position of English teacher commencing, term 1 2018.

**MCGEORGE/JOHANSSON
AGREED**

Nikki Bhana – Health and PE

It was **AGREED** to affirm the decision of the Principal in appointing Miss Nikki Bhana to the permanent position of Health and PE teacher commencing, term 1 2018.

**MCGEORGE/JOHANSSON
AGREED**

- **Classroom observations:**

The Principal advised that classroom observations of teachers by their line managers for appraisal, professional development and inquiry purposes are in progress. Each teacher is continuing to work on the inquiry into their practice.

3.4 NAG 4: Property and Infrastructure

- **New School Planning**

The Principal advised that a refit of Denton to accommodate an extra 35 boys is well ahead of schedule. The Building Consent for the extension to Te Paea is still at the Council. This project is now up against a tight timeline. Work on foundations must begin next month for us to have the hostel ready for 2018. We do have a contingency plan which involves the girls occupying the one and two bedroom flats above Te Paea.

- **Hostel Council Minutes** – has not met since the last meeting of the Board

- **Finance Report**

Mr McGeorge tabled the July Finance report.

It was **AGREED** to approve payments \$141,594.76 and the Principal's visa expenditure.

**MCGEORGE/DENNY
AGREED**

- **Website/Annual Accounts**

Mr McGeorge advised that the Ministry of Education has directed all schools are required to publish their annual accounts on their school websites.

- **Charity Applications**

It was **AGREED** to reaffirm the following Charity Applications.

**MCGEORGE/LAIRD
AGREED**

TO	Amount	For
Four Winds Trust	\$700.00	Training Shirts
Trillian Trust	\$5,934.00	Transport Costs U15s Tournament
Trillian Trust	\$29,096.40	40, ProBooks 360
Trusts Community Trust	\$9645.00	Learner Driver Licence Programme
Perlorus Trust	\$607.50	U15s Tournament Strapping Tape
Pub Charity	\$7,274.10	10 Notebook Computers
Lions Foundation	\$14,548.20	20 Notebook Computers
Trusts Community Foundation	\$5,542.50	Drivers Licence Programme

3.5 NAG 5: Health and Safety

The Principal advised that the Health and Safety committee has met and the minutes will be available for the September meeting of the Board.

3.6 NAG 6: Administration and Compliance

- **NZQA:**

The Principal advised that NZQA staff made a follow up visit to the school on August 10 as part of their review of our assessment and moderation procedures

- **Community / Māori Consultation Report Back:**

Mr McGeorge reported on the Maori Community meeting held 24 July 2017 in te whare Runanga.

Mr McGeorge advised that only a small number of parents attended but it was positive meeting.

Those present would like to continue to meet each term and has requested an Agenda for each meeting.

The families were very excited to see the plans for the new school even with the knowledge that their own son/daughters may not be at the school when it is completed.

The Principal advised that some discussions related to the school haka ie what is the school haka, haka performed correctly, powhiri.

Mr Johansson advised that the old students recently relearned and performed the original school haka. Mr Johansson will source the words and forward to the Principal.

The Principal advised that the school haka and an inter-house haka competition is scheduled for the start of the new school year.

- **Community / Tongan Consultation Dates – to be confirmed**

In the absence of Dr Nasili Vaka’uta Mr Mc George will make contact with a member of the Tongan community to discuss how best to consult with their community. **DM**

- **Compliance Sub-Committee / Policies and Procedures:**

It was **AGREED** to adopt on block the following Policies and Procedures.

**HARGREAVES/LAIRD
AGREED**

- a) Pandemic Planning
- b) Curriculum Delivery
- c) Board of Trustees Conflict Resolution Procedure
- d) Board of Trustees Code of Conduct
- e) Education Outside the Classroom [EOTC]

- **Student Representative Election 2017/2018: Election Date - 15 September 2017 – info only**

Mrs Ngataki advised that this would be the last meeting for the current student representative.

The Board acknowledged the service and contribution to the Board of Miss Isabella Brewster.

- **Board Attendance Fees**

Mr Johnston advised that the Board Attendance fees has not been reviewed in many years and felt that some members travel a long way to attend meetings and that there is a lot of work involved in being a member of the Board. Mr Johnston felt it was time that the Board considered their meeting attendance fees.

It was **AGREED** that Board Attendance fee be raised to \$70 per meeting.

**MCGEORGE/JOHANSSON
AGREED**

4.0 ADMINISTRATION

4.1 Confirmation of Minutes, 25 May 2017

It was **AGREED** to confirm the minutes of the meeting held 25 May 2017, as a correct record.

**JOHNSTON/SAHIB
AGREED**

4.2 Correspondence

DATE	OUTWARD	REGARDING
31.05	Denise Proctor	Acknowledgement of letter

DATE	INWARD	REGARDING	SUGGESTED ACTION
June 2017	STAnews	Issue 273	Information
July 2017	STAnews	Issue 274	Information
31.05	Aqualab	Results for drinking water	Information
29.06	Aqualab	Results for drinking water	Information
31.07	Aqualab	Results for drinking water	Information
31.07	Dr Nasili Vaka’uta	Request for Leave of Absence	Approve

Matters Arising

- **Dr Nasili Vaka'uta:** Request for Leave of Absence

It was **AGREED** that Dr Vaka'uta be granted Leave of Absence as requested.

**JOHNSTON/SAHIB
AGREED**

It was **AGREED** to receive the Inward correspondence.

**HARGREAVES/JOHSTON
AGREED**

5.1 Identify agenda items for next meeting

- COL
- Class Roll Out Devices/Cyclone: costing
- PE T/shirts: costing

6.0 IN-COMMITTEE

It was **AGREED** at 7.17pm that in terms of Section 48 of the Local Government and Official Information Act 1987, the public be excluded from this part of the meeting, to discuss matters which, in public would infringe the privacy of a natural person under Section 9(a) of the Official Information Act 1989.

**DENNY/LAIRD
AGREED**

It was **AGREED** that the Board of Trustees return to open meeting at 7.35pm after discussing student discipline and staff matters.

**JOHNSTON/DENNY
AGREED**

General Business:

NZSTA Training:

Mr McGeorge encouraged each Trustee to attend at least one trustee training a year.

CLOSURE:

The meeting closed at 7.42pm with members sharing the Grace with each other.

Signed as a correct record this 5th day of October 2017

Norman Johnston
CHAIRPERSON