

1.0 ADMINISTRATION

1.1 PRESENT: Norman Johnston (in the Chair), David McGeorge, Jeff Johansson, Uinise Smythe, Sepa Tala'imanu, David Denny, Gillian Laird, Ocean Tierney, Imraz Sahib and Brian Evans

1.2 CONSTITUTION OF MEETING: Mr Johnston constituted the meeting with prayer.

1.3 APOLOGIES: Rose Tapuvae Papuni and Nasili Vaka'uta and, Mrs Smythe will leave the meeting early.

1.4 IN-ATTENDANCE: Barbara Ngataki, Minutes Secretary

1.5 Acknowledgments:

- 2018 Service of Beginnings: Mr Johnston advised the Service of Beginnings was well attended and was a positive start to the year.
- New staff: The Board acknowledged new staff and requested a letter of welcome is sent on behalf of the Board. **BE**

1.6 Declaration of Interest – Declared at Point of Interest

WELCOME:

Mr Johnston welcomed Mr Brian Evans, Principal to his first meeting of the Board.

CHAIRPERSONS COMMENT:

Mr Johnston noted the:

- new governments proposed review of the education sector and the impacts of national standards and NCEA.
- increase of the school roll 381 noting 28.5% are female students.
- alarming statistics from ASH and how Wesley College can address the problem.
- upgrade of classrooms over the transitional period to the new school.
- capping of the school roll at 380 until the new buildings commence
- Te Paea's new hostel is completed and is in use.
- NZSTA Trustees Conference to be held in Rotorua 21 July. Trustees are encouraged to consider attending.

2.0 STRATEGIC DECISIONS/DISCUSSIONS

2.1 2018 Election of Offices – Chairperson, Deputy, Secretary

Mrs Ngataki assumed the Chair for the Election of Chairperson and called for nominations.

Chairperson: Norman Johnston **TALA'IMANU/JOHANSSON**

Mrs Ngataki called for further nominations for Chairperson.

There being no further nominations Mrs Ngataki declared Mr Johnston elected as Chairperson for the ensuing year.

Mr Johnston assumed the Chair.

Mr Johnston thanked the members of the Board for their confidence and advised that he will require the support of the Board to fulfil his role as the Chairperson.

Deputy Chairperson: David McGeorge **TALA'IMANI/JOHANSSON**

There being no further nominations the Chairperson declared Mr McGeorge elected as Deputy Chairperson for the ensuing year.

Secretary: Brian Evans **JOHANSSON/DENNY**

There being no further nominations the Chairperson declared Mr Evans elected as Secretary for the ensuing year.

2.2 Confirmation of Sub-committees

Mr Johnston advised that it is important to confirm the conveners of the sub-committees and for Board members to give an indication to those conveners as to which sub-committee they are interested in, noting that members can amend their selections.

It was **AGREED** to confirm the 2018 Committees and Sub-Committees. **JOHANSSON/DENNY**
AGREED

2018 Discipline Committee Co-Option

It was **AGREED** to reaffirm the co-option of Mr Rod Gabb to the Discipline Committee. **JOHANSSON/DENNY**
AGREED

2.3 Confirmation of Delegations

It was **AGREED** to confirm the 2018-2019 Delegations. **JOHANSSON/DENNY**
AGREED

2.4 2018 Charter

It was **AGREED** to adopt the 2018 Charter as contained in the Board Information Pack. **LAIRD/SAHIB**
AGREED

2.5 2018 Annual Plan – To be tabled at the March meeting of the Board.

The Principal advised that he is currently consulting with key stakeholders and should have the document ready for the March meeting of the Board. **BE**

2.6 2016-2018 Strategic Plan – To be reviewed

Ms Laird enquired what the timeframe would be to complete the document.

The Principal advised that he would consult with key stakeholders during term 2 and should have the document completed for Board consideration at the beginning of term 4.

3.0 MONITORING

3.1 NAG 1: Student Learning, engagement, process and achievement

General Comment

The Principal advised that it's been an excellent start to the year with our Service of Beginnings, prefect training, haka and chant competition. Sport practices and Polyfest preparations are well underway.

The Year 9 students have a camp coming up with Year 12 leaders and teachers, which aims to ensure smooth transition into school.

NAG 1: Student learning, engagement, progress and achievement

School Roll

The school roll currently sits at 365 domestic students with 16 International students. This is up from 2017 (see tables below). Boarding numbers are also up.

| 2018 | Full Roll | | Day | | Boarding | |
|-----------|-----------|--------|------|--------|----------|--------|
| | Male | Female | Male | Female | Male | Female |
| Year 9 | 68 | 26 | 25 | 9 | 43 | 17 |
| Year 10 | 80 | 12 | 18 | 3 | 62 | 9 |
| Year 11 | 48 | 16 | 10 | 9 | 38 | 7 |
| Year 12 | 62 | 12 | 16 | 4 | 46 | 8 |
| Year 13 | 39 | 18 | 3 | 2 | 36 | 16 |
| Sub Total | 297 | 84 | 72 | 27 | 225 | 57 |
| | | | | | | |
| Total | 381 | | 99 | | 282 | |

International 16
Domestic 365

2017

| Nov-17 | Full Roll | | Day | | Boarding | |
|-----------|-----------|--------|------|--------|----------|--------|
| | Male | Female | Male | Female | Male | Female |
| Year 9 | 79 | 12 | 21 | 2 | 58 | 10 |
| Year 10 | 45 | 14 | 8 | 8 | 37 | 6 |
| Year 11 | 54 | 11 | 15 | 3 | 39 | 8 |
| Year 12 | 39 | 19 | 5 | 3 | 34 | 16 |
| Year 13 | 39 | 4 | 12 | 2 | 27 | 2 |
| Sub Total | 256 | 60 | 61 | 18 | 195 | 42 |
| | | | | | | |
| Total | 316 | | 79 | | 237 | |

International 10
Domestic 326

NCEA Results – provisional

The NCEA results for 2017 were extremely pleasing with sizeable improvements in the pass rates at all levels of NCEA.

Please refer to attachment for details.

Highlights:

- The school-wide pass rate at all three levels has risen significantly and are above the national pass rates
- Our pass rates for Maori are above the national pass rates at all three levels
- Our pass rates for Pasifika are above the national pass rates at all three levels
- Our pass rates of 98% at L2 and 91% at L3 are quite outstanding.

Mrs Smythe enquired if the 98% data differentiates between Achievement Standards and Unit Standards.

The Principal agreed that there is a difference between Achievement and Unit standards and he and the team will work toward analysing the data to ensure student results meet their selected pathway.

The Principal also advised that he is considering Accelerated Vocational Pathways, which involve 1+1+1 Trade Site + MIT + School as an apprentice option for some of our students.

Mr Johansson also felt that the Annual and Strategic plans should also reflect Career pathways.

Work on's

- Like many schools UE is a considerable challenge and needs to be addressed 15% is not an acceptable pass rate for Wesley College.
- Tracking students post school and ensuring that their school qualification and post schoolwork or course is aligned as part of this review.

BYOD

Roll out was to occur in term two 2018. However, the departure of Aaron Scorrings has had an impact on this project. Discussions are underway and, Term 3 will create a better lead in time.

Mrs Tala'imanu enquired as to how prepared is the school for the roll out of BYOD.

The Principal advised with minimal information being available the roll out for term 2 won't happen however, it may be possible for term 3 or alternatively for the beginning of 2019.

Mrs Ngataki advised that families of the Year 11 cohort were sent a basic letter advising of the proposed roll out in term 2 and that further information would be sent, and although 3 or 4 families have enquired as to the progress the lack of information has made it difficult to respond.

Mr Johansson enquired if the Board's contribution to the roll out had been included in this year's budget as agreed last year.

Mr McGeorge advised that it had been included.

3.2 NAG 2: Self-Review

PLD Update Receive

The Principal advised that the review of our teaching practice remains a key goal under NAG 2. The quality of classroom teaching is a key driver in the success of our students. Professional learning groups that support teachers with an inquiry into their classroom practice are again in place for 2018.

Key PLG focus themes for 2018 are SEXY writing frames, integrated learning programmes, introduction of BYOD and accelerated learning.

3.3 NAG 3: Personnel

Appointments:

Deputy Principal, Mrs Christine Aumua-Pereira

The Principal advised that Mrs Christine Aumua-Pereira has been appointed as Deputy Principal.

It was **AGREED** to reaffirm the decision to appoint Mrs Christine Aumua-Pereira as Deputy Principal.

**JOHANSSON/TIERNEY
AGREED**

Assistant Principal:

The Principal advised that with the appointment of Mrs Aumua-Pereira a vacancy for Assistant Principal has now be advertised in the Gazette.

Mrs Ngataki advised there are approximately five applicants.

| New Staff | Subject |
|---------------------|--|
| Rosalina Autagavaia | Social Studies, Business, Science, Sports Leadership, Financial Capability |
| Nikki Bhana | Health and PE, Social studies |
| Tracey Gayner | Learning Support |
| David Ryan | Teach 1st, English |
| Desiree Pole | Drama, English, Social Studies |

The Principal advised we are staffed above our MOE predicted however the current student numbers are higher than forecast. March 1 roll return will give us a clearer picture of staffing allocations.

Mr Lawrence Lawrence has been appointed to a newly created position of Director of Rugby. This position will require a strategic focus backed by a clear strategic plan.

It was **AGREED** that the Board send an acknowledgement/welcome letter to the new staff.

**JOHANSSON/TIERNEY
AGREED BE**

3.4 NAG 4: Property and Infrastructure

The Principal advised that the outfit and build of Denton and Te Paea is complete. The new hostel at Te Paea was blessed and opened just before students returned. It is an excellent facility and well received by students.

The design of the new campus remains a key priority. With roll growth we are going to come under increasing pressure on this campus and the move to new premises becomes increasingly urgent. Hostel accommodation, in particular, will be under real pressure.

These factors have serious implications moving forward and a robust discussion is required on how to maintain the current site to attract parents/caregivers to grow the roll and then considering the cost of doing so when a new site is planned. A short/mid-term strategic plan is required as to how this will look.

Hostel Council Minutes

Mr Johansson advised that discussions were very much similar ie the hostels and capping of the roll.

It was **AGREED** to receive Mr Johansson's report.

Finance Report – P&F Sub-Committee

Mr McGeorge reported on the tabled draft Financial Statements for the year ended 31 December 2017 with a surplus of \$20,000.00; there are Tela Leases yet to complete the accounts.

Cash and cash equivalents at the end of the year \$369,274.00.

It was **AGREED** to approve payments of \$57,993.71

**MCGEORGE/DENNY
AGREED**

Mrs Smythe left the meeting at 6pm

MEETING ADJOURNED FOR DINNER 6pm

MEETING RECOMMENCED AT 6.25pm

Property

Programmed Property Services Renewal contract was tabled Year One \$90,000 + GST / Year Two-Six \$7812.80 + GST.

It was **AGREED** to accept the contract renewal of Programmed Property Services as tabled.

**MCGEORGE/DENNY
AGREED**

Charity Applications

It was **AGREED** to reaffirm the following Charity Application.

**MCGEORGE/DENNY
AGREED**

| TO | Amount | For |
|------------------|-------------|--|
| Grassroots Trust | \$14,109.01 | 1 st XV and development squad out of area travel to CNI competition |

3.5 NAG 5: Health and Safety

The PB4L (Kairangi) initiative moves into its second phase this year. Raising expectations and teaching students how to behave with specific school values in mind (Respect, Responsibility, Family, and Excellence) is the key to establishing a settled and engaged student body.

3.6 NAG 6: Administration and Compliance

Moderation processes for NCEA as prescribed by the NZQA are being carefully monitored to ensure we met all requirements. This is an ongoing project and is progressing well under the guidance of Chris Bean.

The Principal advised that we have a very good relationship with Marion Harvey who is the NQZA Moderator.

- **Community / Māori Consultation / Term 2, Sunday 29 April at 2pm**

It was **AGREED** to confirm the Maori Consultation meeting for Term2, Sunday 29 April at 2pm.

- **Community / Pasifika Consultation**

In the absence of Mrs Tapuvae Papuni, Dr Vaka'uta and Mrs Smythe Mrs Tala'imanu advised that the group are having discussion and working toward seeking an appropriate venue and date.

- **Compliance Sub-Committee / Policies and Procedures:**

It was **AGREED** to adopt the following policy and procedure **TALA'IMANU/JOHANSSON
AGREED**

- Timetabling
- Principal's Performance Procedure

It was **AGREED** to receive the following procedures **TALA'IMANU/JOHANSSON**

- Timetabling Procedure
- Occupational Safety and Health

4.0 ADMINISTRATION

4.1 Confirmation of Minutes, 14 December 2017

It was **AGREED** to confirm the minutes of the meeting held 14 December 2017, as a correct record.

**JOHNSTON/JOHANSSON
AGREED**

4.2 Correspondence

| DATE | OUTWARD | REGARDING |
|-------------|----------------|------------------|
| | Nil | |

| DATE | INWARD | REGARDING | SUGGESTED ACTION |
|-------------|--|----------------------------|-------------------------|
| 01/02 | Aqualab | Results for drinking water | Information |
| 8/2 | Mrs Christine Aumua-Pereira/Samoan Group | China Trip Date Change | Information/Approve |

Matters arising:

Mrs Christine Aumua-Pereira:

It was **AGREED** in principle to approve the new date of the China trip subject to travel agent confirmation of flight and land packages.

The Board also advised that it is unable to financially assist the trip.

Student fees must be up to date, schoolwork, behaviour and attendance to class must be at 90% to be allowed to travel.

**MCGEORGE/TALA'IMANU
AGREED**

Ms Laird enquired if there were any students traveling on both the China and Argentina Trips.

The Board requested a student list and fundraising update of both trips be provided to the next meeting of the Board.

BE

It was **AGREED** to receive the Inward correspondence.

**JOHNSTON/JOHANSSON
AGREED**

5.0 IDENTIFY AGENDA ITEMS FOR NEXT MEETING

- Annual Plan
- Pasifika Consultation
- Update on fundraising for Argentina and China trips
- Attendance Update

6.0 IN-COMMITTEE

It was **AGREED** at 6.47pm that in terms of Section 48 of the Local Government and Official Information Act 1987, the public be excluded from this part of the meeting, to discuss matters which, in public would infringe the privacy of a natural person under Section 9(a) of the Official Information Act 1989.

**JOHNASSON/LAIRD
AGREED**

It was **AGREED** that the Board of Trustees return to open meeting at 6.58pm after discussing student discipline and staff matters.

**DENNY/TIERNEY
AGREED**

General Business:

There was no general business

CLOSURE:

The meeting closed at 7pm with members sharing the Grace with each other.

Signed as a correct record this 22nd day of March 2018

David McGeorge
DEPUTY CHAIRPERSON